




Together, we can.

MEMORANDUM

TO: District Superintendents

FROM: A. Len Richardson, Director 
Office of Finance

DATE: July 3, 2008

RE: FY 2008 Grant Expenditure Reports

As a reminder, the due date for submission of final expenditure reports for federal projects is August 15, 2008. This date applies to most federal projects. However, each federal grant has different requirements and some have different project end dates. If your grant award has an earlier date for these expenditure reports, that date is the deadline that must be met. If a grant award has a later date for a final expenditure report, an expenditure report must be submitted as of June 30th. This would not have to be a final report – the final report can be submitted on the appropriate date. An example would be your Title I project. Final expenditure reports are due by September 30th, but we still need to receive an expenditure report for expenses incurred as of June 30th by the August 3rd deadline. This enables us to run more complete Payment-to-County and Project Master reports for your auditors and to prepare more accurate year-end closing packages.

Because state, EIA, and lottery grant funds were included under the Flexibility Proviso and since carryover provisions have applied to these funds for the past several years, a final expenditure report is not required on any state, EIA, or lottery grant. The balances of these grants will be paid to you (if you have not already received them.)

We will do everything possible to make sure that you do not lose any funds as a result of these cut-off dates. If you have any questions or need additional information, please call Susan Flanagan at (803) 734-8488.

pc: SCASBO